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1	CITY GROWTH AND RESOURCES COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			26 September 2019						
4	Funding External Bodies & Following the Public Pound – Local Code of Practice Update	To present the reviewed 'Following the Public Pound' policy.		Lesley Fullerton/ Brian Dow	Resources	Finance	1.2.12		
5	The Community Food Growing Programme Update and Draft Granite City Growing Strategy	To update committee on the progress of the community food-growing programme and seek approval for the draft strategy to go out for public consultation.	This report was originally due in April, however the draft Food Growing Strategy was being informed/shaped by a number of information sources which were yet to be received as detailed in the Service Update which was circulated in April 2019.	Sandy Gustar	Strategic Place Planning	Place	2.2		
6	Update on Developer Obligations Process and Associated Asset Plans	Communities, Housing and Infrastructure on 8/11/17 - The Committee instructed the interim Head of Planning and Sustainable Development to prepare Community Asset Plans on a secondary school catchment basis and to return to committee at the next available opportunity to seek approval(s) of these plans.	A service update was circulated on 30 January 2019.	David Dunne/ David Berry	Strategic Place Planning	Place	1.2		
7	A90 Murcar North Cycleway	To seek approval from members to construct cycleway between A90 Ellon Road (Murcar roundabout) and Blackdog	This was originally due to be reported at the meeting in February 2019. This has been delayed due to confirming land ownership and will be reported in September 2019. This is fully funded by AWPR NMU mitigation monies.	Kevin Pert	Strategic Place Planning	Place	2.2	D	A public engagement exercise closed on 25 August which will inform the report, now scheduled for CG&R Committee on 26 Nov 2019.
8	Workplans and Business Cases - Capital	To present (if there are any) the procurement workplans for review and to seek approval of the estimated expenditure on the procurement business cases.		Craig Innes/Carol Wright	Commercial and Procurement	Commissioning	Purpose 2		

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2									
11	Condition & Suitability 3 Year Programme and Northfield Pool Project	Council on 5/3/18 agreed to instruct the Chief Officer - Corporate Landlord to incorporate the Northfield Pool Refurbishment and Balnagask Motte projects into the Corporate Condition and Suitability Programme, and present an updated 3 year programme to the September meeting of the relevant Committee		Alastair Reid	Corporate Landlord	Resources	Purpose 5		
12	Visit Aberdeenshire - 2020/21 Financial Position	Council on 5 March 2019 agreed to instruct the Chief Officer - City Growth to investigate the feasibility of Visit Aberdeenshire being financially self-sufficient for the financial year 2020/21 and report back to the relevant Committee;		Richard Sweetnam	City Growth	Place		D	This report will be presented in the November cycle. The rescheduled date reflects the work required during the summer period to capitalise on P&J Live opening and OE2019. Furthermore the Scottish Government's 2019/20 Programme for Government was published at the beginning of September and refers to the work on the Transient Tourism Levy. Given its relevance to this report, and the ongoing consultation with industry on it, officers would like to include this in the report.

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2	Schoolhill Public Realm Enhancement	<p>The Strategic Commissioning Committee on 7/6/18 agreed amongst other things to delegate authority to the Chief Officer – Place to bring forward a comprehensive public realm enhancement design for the wider Schoolhill area as future stages of works and report to appropriate committees.</p> <p>The Council on 5 March agreed to instruct the Chief Officer - City Growth to determine if any external funding can be secured for Phase 2 Public Realm Works and a Living Wall at Flourmill Lane and to report back to the relevant Committee.</p> <p>The Committee at their meeting on 6 June agreed that money from the Town Centre Capital Grant fund would be used for the Living Wall project.</p>		Stuart Bews/Susan Cameron	City Growth	Place		D	An application to the Regeneration Capital Grant Fund had been submitted in regards to Phase 2 Public Realm Works, a decision was taken by the Scottish Government on 5 September 2019 not to recommend to proceed to Stage 2. This confirmation requires officers to explore whether there are any other options. We expect this meeting to take place in the coming weeks.

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2	Mortuary Provision	The Council on 5 March 2019 agreed to instruct the Director of Resources to bring back a business case outlining the options available to the relevant Committee in respect of a permanent Mortuary provision and take steps to help ensure that any new provision should work towards the facilities being provided in Health Board (NHS) facilities.		Sandy Beattie	Capital	Resources		D	A project structure and terms of reference for NHS Grampian and ACC require to be agreed in order to proceed with the outline business case for the new public mortuary provision. The project structure is now complete and agreed with NHS. The Terms of Reference are under development. Other work undertaken to inform the business case includes site options appraisal, also complete, with a preferred site identified at Foresterhill. The outline business case scope is currently being developed by NHS for ACC approval and subsequent presentation to committee by the end of the year.

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17	South College Street - Corridor Improvement - Business Case	CH&I Committee 8/11/17 - The Committee agreed to instruct the interim Head of Planning and Sustainable Development to update the business case, detailed design and cost estimate of the currently approved scheme (Option 1) and report back these details within twelve months. Transferred form Capital Programme Committee as a result of the changes to the Terms of Reference agreed by Council.	This was due to be reported at the June meeting, however the report was delayed until the next meeting of the Committee in September 2019 to ensure the report correctly reflected decisions by committee relating to the Roads Hierarchy particularly in relation to the phased delivery of the project.	Alan McKay	Strategic Place Planning	Place	1.2.4, 1.2.5, 1.2.6 & 1.2.8		
18	Smart City Strategy	The purpose of this report is to seek approval from the Committee for the Strategy prior to implementation of the Smart City Action Plan	Now a combined report with the Smart City Action Plan due in November 2019.	Wendy Robertson	City Growth	Place	2.2	D	The draft Smart City Strategy and Action plan has been circulated to our multi agency partners for feedback and comment, with the report to go to the November committee to allow time for any subsequent amendments.
19	External Funding Plan	To seek approval of the external funding plan; to note the success of the funding team for 17/18 and to note the implications of EU Exit on future funding opportunities		Stuart Bews	City Growth	Place	Purpose 1	D	This was initially due to be reported at the June meeting, however the delay in the EU Exit has impacted on the preparation of the report. Information on the replacement UK Shared Prosperity Fund is not available yet.. Delayed to February meeting.

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21	Local Authority Bus Services/Controlled Bus Companies	Council at its meeting on 24 June 2019 agreed to:- (1) note the amendments agreed by the Rural Economy and Connectivity Committee at Stage 2 of the Transport (Scotland) Bill, to allow local authorities such as Aberdeen City Council to run their own bus services, either directly or through arms-length companies; (2) agree that Aberdeen needs high quality, affordable, reliable public transport to allow it to perform as a major city; (3) agree there are a high number of households who do not have access to a car and for economic, environmental and social reasons a well-run public transport system is essential; and (4) agree, therefore, to instruct the Director of Resources to contact those involved in the proposed sale of First Aberdeen noting the Council's interest and to report back to the City Growth and Resources Committee or Urgent Business Committee with details of how the Council might make a bid for First Aberdeen."		Chris Cormack	Strategic Place Planning	Place	Purpose 2 and 6, Remit 2.2		
22	Aberdeen City Region Deal – Strategic Transport Appraisal – STAG Pre-Appraisal Options	To report and agree the outcomes of the Strategic Transport Appraisal, Option Generation and Sifting Exercise		Ken Neil	Strategic Place Planning	Place	2.2		
23	Aberdeen City's Affordable Housing Delivery Programme	The purpose of this report is to provide an update on the Aberdeen City affordable housing delivery programme.		Mel Booth	Strategic Place Planning	Place	Purpose 4 & 5		
24	Strategic Housing Investment Plan – 2020/21 – 2024/25	The purpose of this report is to seek approval of the Strategic Housing Investment Plan (SHIP) for the period 2020/21 – 2024/25 which is due to be submitted to the Scottish Government by 25 October 2019		Mel Booth	Strategic Place Planning	Place	Purpose 4 & 5		

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25	Performance Management Framework Reporting – Place Function and 2018-19 Resources Statutory Performance Indicators	To inform Members of service delivery performance, commitments and priorities relating to City Growth and Place Services as reflected within the Council's commissioning intentions and the Council Delivery Plan 2019/20		Alex Paterson	Business Intelligence and Performance Management	Commissioning	Purpose 5		
26	External Funding for Transportation Projects	To advise Elected Members of external funding opportunities for transportation projects and to approve participation in these projects should they be successful.		Amye Ferguson	Strategic Place Planning	Place	Purpose 5 and Remit 1.2		
27	Disposal of Westburn House	to advise members of the outcome of the marketing of Westburn House, Westburn Road, and seek approval for the next course of action		Cate Armstrong	Corporate Landlord	Resources	3.4		
28	Commemorative Plaque for Louisa Lumsden	To seek approval for the erection of a commemorative plaque for Louisa Lumsden.		Jenny Brown/Ross MacIennan	City Growth	Place	Purpose 6		
29	Disposal of Rosehill House	To report to elected members on the outcome of the marketing campaign		Peter Thatcher	Corporate Landlord	Resources	3.4		
30	Sale of Site 26, Greenbank Road	This report is to advise members of a proposal to sell the Council's interest in the site to the sitting Tenant.		Neil Strachan	Corporate Landlord	Resources	3.4		
31	Expansion of Early Learning and Childcare – Phase 2 Projects	To outline details of planned projects within Phase 2 of the Early Learning and Childcare (ELC) expansion programme, and to seek delegation of authority for the Chief Officer - Capital to approve business cases and to undertake procurement in order to successfully deliver these projects within the timescales set by Scottish Government.		Andrew Jones	Corporate Landlord	Resources	Purpose 2 & 5; Remit 1.2.5 & 1.2.7		
32			30 October 2019 (Special)						
33	Council Financial Performance, Quarter 2, 2019/20	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.2		

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2									
			26 November 2019						
34									
35	Workplans and Business Cases - Capital	To present if there are any) the procurement workplans for review and to seek approval of the estimated expenditure on the procurement business cases.		Craig Innes/Carol Wright	Commercial and Procurement	Commissioning	Purpose 2		
36	Review of School Estate	Council on 6/3/18 agreed to instruct the Chief Officer – Corporate Landlord to bring a review of the School Estate report within the next 9 months to the Education Operational Delivery Committee, thereafter to forward the report to the Capital Programme Committee. Transferred from the Capital Programme Committee Planner in line with the changes to the Terms of Reference agreed by Council.		Stephen Booth	Corporate Landlord	Resources			
37	Community Transfer - Leased Community Centres	Council on 5 March 2019 agreed to instruct the Chief Officer - Early Intervention and Community Empowerment to progress Community transfer discussions with Management Committees of leased Community Centres and report back to the relevant committee.		Derek McGowan	Early Intervention and Community Empowerment	Customer			
38	Aberdeen Adapts: Aberdeen's Climate Adaptation	The City Growth and Resources Committee on 25 April 2019 agreed to instruct the Chief Officer - Strategic Place Planning, to arrange for public consultation of the proposed Aberdeen Adapts: Climate Adaptation Framework and to report back to City Growth and Resources Committee on 26 November 2019 with:- • An update on governance proposals for Aberdeen Adapts; • The findings of the public consultation; and • A final version of Aberdeen Adapts and associated Environmental Report for approval and publication.		Alison Leslie	Strategic Place Planning	Place	2.2		

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45	Low Emission Zone Objectives and Progress	To advise Members of work undertaken to date to identify the optimum form and scope of a Low Emission Zone (LEZ) in Aberdeen, and to agree a set of objectives for the study going forward.		Will Hekelaar	Strategic Place Planning	Place	Purpose 6 & Remit 2.2		
46	Heat Network Torry - Phase 1	The Capital Programme Committee on 19/3/19 agreed to note that the business case was not included in the report before Council on 4 March and that this item would transfer to the City Growth and Resources Committee and that the Director of Resources would determine which committee cycle the report would be presented to that Committee.		Bill Watson	Capital	Resources			
47			06 February 2020						
48	Performance Management Framework Report – City Growth and Place Services	To inform Members of service delivery performance, commitments and priorities relating to City Growth and Place Services as reflected within the Council's commissioning intentions and the Council Delivery Plan 2019/20		Alex Paterson	Business Intelligence and Performance Management	Commissioning	Purpose 5		
49	Granite City Growing – Aberdeen Growing Food Together	strategy for approval following public consultation		Sandy Gustar	Strategic Place Planning	Place	2.2		
50			23 April 2020						

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51	Bridge of Dee West - Walking/Cycling Improvements	Approval to begin detailed design.	This was originally due in April 2019, however the complexity of this project and proximity of the Special Area of Conservation (River Dee) means that further work is required. The impact of the AWPR requires to be factored in and additional traffic counts and modelling are due to be carried out later this year which will help determine the scope of the project and the commissioning intentions. Report due possibly April 2020.	Kevin Pert	Strategic Place Planning	Place	2.2		
52	Performance Management Framework Report – City Growth and Place Services	To inform Members of service delivery performance, commitments and priorities relating to City Growth and Place Services as reflected within the Council's commissioning intentions and the Council Delivery Plan 2019/20		Alex Paterson	Business Intelligence and Performance Management	Commissioning	Purpose 5		
53			18 June 2020						
54	Performance Management Framework Report – City Growth and Place Services	To inform Members of service delivery performance, commitments and priorities relating to City Growth and Place Services as reflected within the Council's commissioning intentions and the Council Delivery Plan 2019/20		Alex Paterson	Business Intelligence and Performance Management	Commissioning	Purpose 5		
55			29 July 2020 (Special)						

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2									
56	Council Financial Performance, Quarter 1, 2020/21	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.2		
57			19 August 2020						
58	Car Parking Strategy	The CG&R Committee on 6 June 2019 agreed to note the findings of the SCPR and instruct the Chief Officer – Strategic Place Planning to develop a draft Car Parking Strategy and to report back to this Committee in summer 2020		Will Hekelaar	Strategic Place Planning	Place			
59			28 October 2020						
60	No reports scheduled at this time.								
61			Date TBC						
62	Impact on Aberdeen of Scottish Government Funding	Council on 5/3/18 agreed as part of our commitment to Civic Leadership and Urban Governance instruct the Chief Executive to bring a report to the City Growth and Resources Committee working with partners to include our ALEOs, Aberdeen and Grampian Chamber of Commerce, Aberdeen Burgesses Federation of Small Businesses, Opportunity North East, and Scottish Enterprise to assess the impact on Aberdeen of Scottish Government funding in comparison to the funding received by other local authorities and identify how the council can encourage the Scottish Government to provide a better financial settlement for Aberdeen.		Richard Sweetnam	City Growth	Place	1.2		

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67	CCTV and Traffic Management Services - Marischal College Relocation	The Council on 5 March 2019 agreed to instruct the Chief Officer - Corporate Landlord to work with Police Scotland and the private sector to relocate the CCTV and Traffic Management to the same location within Marischal College and to explore further synergies of co-locating services within Marischal College with business cases to be presented to the relevant Committee as required		Stephen Booth	Corporate Landlord	Resources			
68	Marywell to A956 Wellington Road – Cycle Path (RCD5394) 19/20	The CG&R Committee on 6 June 2019 agreed to instruct the Chief Officer – Capital and Chief Officer – Strategic Place Planning to undertake detailed design and cost estimates of the Preferred Route and connections, and to report back to this Committee for approval to construct in due course.	Discussions are continuing with an external funder regarding funding the design stage of the project. Once funding is confirmed the scheme will be progressed by the Roads Projects team (updated on 26 August 2019)	Kevin Pert	Strategic Place Planning	Place	2.2		
69			Date TBC - Estimated 2021						
70	External Transportation Links to Aberdeen South Harbour - STAG Part 2	The City Growth and Resources Committee on 18 September 2018 agreed to instruct the Chief Officer – Strategic Place Planning to conduct a STAG Part 2 Appraisal, to consider the eight options identified in the STAG Part 1 report, as detailed in section 3.4, and that consideration be given to the emerging options from the STAG Part 1 External Transportation Links to Aberdeen South Harbour and ensure that both STAG Part 2 reports are submitted to this committee for consideration at the same time.	Given the length of time needed to undertake a full STAG 2 Appraisal, we wouldn't expect this work to be complete until late 2020 so we would be anticipating reporting March/April 2021 (or nearest appropriate committee around that time).	Gale Beattie	Strategic Place Planning	Place	2.2		

